



Williston July 4th Celebration Vendor Registration Form 2019

Business or Organization Name: _____

Mailing Address: _____
Street Town State Zip

Contact Name: _____ Phone: _____

Email: _____ Cell Phone: _____

Type of Booth: _____ Concession (Food)* _____ Merchandise _____ Activity

(*Note- The 10a-1p time on the Village Green is reserved for Williston Non-Profit Community Organizations, operating their food booth for a fundraiser. All other types of food vendors are limited to the 7-9pm, pre-firework time.)

Times and Location: (please check off the time or times that you will be setting up)

_____ 10:00am-1:00pm Village Green (must be set up prior to 9:30am)

_____ 7:00pm-9:00pm Allen Brook Park (must be set up prior to 6:30pm)

Please provide brief description of what you will be selling or the activity you will be offering:

Fees: Williston Non-Profit Organizations \$0
All other vendor types \$30
Registration and fee is to be received prior to June 21, 2019.

Rules & Guidelines for all vendors:

1. Vendor merchandise, food and/or activity must be in line with the activities of the July 4th events, and must not be offensive in any manner. The Recreation Committee reserves the right to refuse any vendor whose booth does not conform to these rules and guidelines.
2. Vendor spaces are on a first come first serve basis. Vendor is reserving a space approximately the size of 10'x10'. One vendor per space.
3. Vendors must be set up prior to 9:30am for the 10a-1p time on the Village Green or 6:30pm for the 7-9p time at Allen Brook.
4. Vendors must supply their own tables and all supplies necessary to operate their booth.
5. Vendors shall present themselves in a responsible and non-offensive manner. Vendors are responsible for all people working in their booth.
6. All vendors must have a banner identifying their booth.
7. Vendors will remove all items of their booth at the end and return the area back to the way it was found.
8. Vendor Vehicles; Vendors can have one vehicle behind their booth. All others, after unloading, must be parked in a designated parking area. The Village Green space is not a parking area. All cars have to park in the school lot.
9. Vendors must supply their own trash and recycle bins for use in their booths.
10. All trash and recycle materials used by vendor must be removed from site at the end.
11. Should Vendor at any time occupy the premises in a manner contrary to this agreement, upon request of staff, vendor shall immediately cease offending conduct. Failure to comply as requested shall be cause for expulsion from this event.
12. The celebration is held on Town property; all Town rules and policies will be enforced. There will be no serving or consuming of alcohol.

Rules & Guidelines for Food Vendors:

1. All Food Vendors on the Village Green from 10:00am-1:00pm, will be limited to Williston Non-profit Community Organizations who are operating their booth as a fundraiser.
2. Profit and Non-profit food vendors will be allowed during the 7:00-9:00pm time at the pre-fireworks activity time.
3. All food vendors must have the appropriate type of fire extinguisher in their booth space.
4. Food booths shall be free standing. If vendor is going to erect a tent, they are responsible to ensure it will not obstruct walkways and is securely held down. Use of sandbags/weights or stakes is recommended. Keep all plastic materials away from cooking areas.
5. The town will provide trash, recycling and composting bins for use by the general public only.
6. It is recommended by "Sustainable Williston" that all materials used by vendors be compostable; to include cups, plates, knives, forks, spoons, napkin and wraps. Sustainable Williston will be reaching out to vendors to help and educate on this.

Waiver of Liability:

By signing this registration form, I agree to hold harmless and release from liability the Town of Williston and the Williston Recreation & Parks Dept, from all claims for loss, suits, actions or damage of any nature caused by me or my booth. I also agree to expressly assume all risks of harm to me or my booth, including harm resulting from the negligence of other vendors or visitors. Vendor agrees to indemnify (to pay any losses, damages, or costs, including legal costs incurred by) the Town of Williston or the Williston Recreation & Parks Department and to hold them harmless with respect to claims for harm to me or my booth and for claims made by others for any harm caused by me or my booth while at the July 4th Celebration.

Signature

Print Name

Date