

Williston Day Camps

Preparing Your Child- Procedures, Reminders & What to Bring

How to Reach Camp

- Camp Email – daycamp@willistonvt.org, This email will be monitored only during the camp season.
- There will be a camp phone number. This will be sent in the welcome email that you will receive before your child's first session.

Check-in and Check-out

- Check-in is a very important start to the day; parents must escort their child to the check-in daily.
- Check-in and check-out for camp is at Williston Central School on the west side of the building near the “**After Hours Entrance.**”
- Check-out is another important time of day. Parents must check out their child(ren) each day.

Camp Times

- Campers may **NOT** be dropped off early for camp and they must be picked up promptly at the end of their camp day.
- Please be sure to make every effort to have your child in camp during the camp hours of 8:30 am-4:30 pm.
- Drop off Times- Full Day- 7:30-8:30 am Half Day Mornings- 7:30-8:30 am Half Day Afternoons- 12:30 pm
- Pick up Times- Full Day- 4:30-5:30 pm Half Day Mornings- 12:30 pm Half Day Afternoons- 4:30-5:30 pm
- Drop off or Pick up after the times above become difficult, as the door to the camp is locked and no one is there to sign in or out campers. Parents will have to call or text the camp phone number to be let in (service is spotty in the school, please be patient).

Parking

- Parking is only allowed in designated parking spaces.
- Do not park in Fire or Bus lanes. They are still in use during the summer months. There is the possibility of being towed if you do.
- Do not drive by or over any cones. These are put out for safety reasons.
- There is no parking in the area across from the entrance, cones will be out to block this area off, for the safety of campers and staff.

Walking or Bike Riding

- If your child will be walking or riding their bike to and from camp, you must provide a written note that permits them to do so and the times that they will be arriving and leaving.
- This is for the safety of your child and for our staff to be aware of the comings and goings of campers.
- The note must be given to the camp staff at check-in on your child's first day. Parents must be at check-in on the first day with a note.

Ill Child & Absences

- We do not have the facilities to care for ill children.
- If your child seems ill in the morning, before coming to camp, you must find alternative care.
- If they become sick at camp, parents will be notified, and arrangements will need to be made to pick them up.
- If your child will not be attending the camp day, because of a planned absence, please notify the camp staff ahead of time.
- If your child is sick or will not be attending a day, you must contact the camp by email- daycamp@willistonvt.org.

Medications

- Children should take medication at home if possible.
- All meds that are needed to be taken at camp will be kept with the camp staff.
- Parents must fill out a [Medication Authorization Form](#) and follow the Medication Policy.
- A Medication Authorization Form and a week's worth of the medication must be brought in each Monday that your child attends and given to the camp staff.
- Reminder: The camp does not employ a nurse and doesn't keep a supply of medication such as Benadryl or Aspirin on site.

Epi-Pens / Inhalers

- If your child needs an Epi-Pen or an Inhaler, Parents must fill out an [Epi-Pen / Inhaler Authorization Form](#) and follow the Medication Policy. On the first day, Staff will check in with the parent to ensure that all forms are properly completed, and any questions are answered.

Labeling

- It is very important that all personal items and clothing be marked with your child's name with permanent ink or labels.
- The camp is not responsible for lost, misplaced, or stolen items.

Updating your Contact Information & Keeping us Informed

- Camp staff need to be able to reach you whenever necessary.
- If at any time you will be at a different location or number for the day, inform the camp staff in the morning at check-in.
- Camp needs to be kept updated and informed on anything that could affect your child's behavior or attitude in camp.
 - For example, if things are upsetting your child about camp or if there are things outside of camp causing stress.

Lost & Found

- All lost and found items will be displayed at the end of each day and the end of a camp session.
- Please be sure to check for lost and found items daily.
- At the end of the summer all lost and found items will be kept at the Recreation Department until the end of the Fall season, at that time all items are donated to a local charity.

Lunch, Snacks & Drinks

- Campers attending camp all day or the morning option, must have snacks, lunch, and drinks.
 - All lunches and snacks should be healthy and provide your child with the energy to be active.
 - All food must be non-perishable, as there is no refrigeration. Lunch bags/boxes with ice containers work best.
 - Be sure to label your child's food with their name.
- Campers attending the afternoon options of camp must have a snack and drink daily.

Nut Allergies

- Due to the high risk of nut allergies, our camp is **NUT FREE**.
- Help us provide everyone with a positive, safe camp experience. Do not send any nut food products for snacks or lunch.

Sunscreen & Repellent

- Parents must apply sunscreen to their children before coming to camp.
 - This will help us to ensure that everyone has it on and our staff will encourage children to reapply throughout the day.
- See the **Sunscreen Policy** in the Camp Information Packet.
- Campers must have Insect/Tick Repellent that can be applied when needed for outdoor activities.

What to Wear for Camp

- **Clothing for the Day-** Campers must dress in comfortable clothing that they can play and be active in.
 - T-shirt, shorts, sweatpants or wind pants, and shoes. On cooler days- a fleece or sweatshirt. Dress in layers.
- **Shoes-** Sneakers that tie or Velcro or shoes that stay on the feet and protect the toes are required of all campers.
 - No clogs, sandals, flip-flops, flats, or other footwear that doesn't support, stay on securely or protect the entire foot.
- **Labels-** All clothing must be marked with your child's name- Label, Label, Label!

What to Bring to Camp

- **Water Bottle**
 - All campers must have a water bottle, clearly marked with their name.
- **Lunch, Snacks & Drinks**
 - See the Lunch, Snacks & Drinks section above
- **Backpack**
 - Campers must have the items below packed in a backpack each day. This is to ensure your child is prepared for all that camp has to offer.

What to Pack for Camp- These items must be packed daily in a backpack for each child.

- **Sun Protection**
 - All campers must have a hat and sunglasses for protection.
 - Campers must have sunscreen, and the bottle must be labeled with the child's name.
 - Sprays are the best and the easiest to apply.
- **Insect/Tick Repellent** Campers must have Insect/Tick Repellent, and the bottle must be labeled with the child's name. This must be packed and will be used as needed.
- **Warm Clothing** Pack sweatpants and a sweatshirt for layering to keep warm.
- **Extra Set of Clothing** It is important to pack an extra set of clothing for your child. They need to be prepared for all types of weather and accidents. (An extra set of shorts, T-shirt, socks, and underwear will ensure that your child is well prepared).
- **Rain Gear** Must be packed daily. The camp may go outside during a light rain.
- **Bathing Suit & Towel** Must be packed daily. On hot days camp may take the opportunity to cool campers.
- **Water Shoes** Campers must wear foot protection while participating in water activities. Sandals or water shoes work best for this.
- **Personal Gear** Pack any personal gear that your child will need during the day at camp.

What Not to Bring to Camp

- Camp Staff works hard to organize fun and exciting activities, so please help us by making sure your child does not bring any type of electronic devices, toys, games, or other items of distraction.
- Money and valuables must also remain at home.
- Cell phones MUST be off and left in backpacks for the day and only used during after-hours of camps.

Session Cancellations

- Cancellation of a session can be done up to eight (8) days before the start of that session.
- The Non-Refundable \$25 deposit is deducted first, and the remaining is refunded.
- A refund takes approximately three weeks to process and receive.
- **NOTE:** No refund is given after eight (8) days of notification or for disciplinary dismissal.