



Williston Recreation & Parks Department

7900 Williston Road, Williston, VT 05495

www.willistonrec.org

(802) 876-1160

recreation@willistonvt.org

Summer Camp Employment Application

Applicant Information:

Date of Application: _____

Name: _____

First Middle Last

Phone Numbers: _____
Cell Phone Home Phone School Phone

E-mail Address: _____

Current Address: _____ Until When? _____ Permanent Address: _____

Street: _____ Street: _____

City: _____ State: _____ Zip: _____ City: _____ State: _____ Zip: _____

Employment Desired:

Position Desired: 1st Choice _____ 2nd Choice _____

Dates of Availability: From _____ To _____ Salary Range Desired: _____

Have you worked for the Town of Williston before? YES NO If so, in which dept? _____

How did you hear about the position you are applying for? (check those that apply)

Newspaper Radio Website Walk-In Friend Other _____

Education Information:

If currently in school- Circle your present year in school: High School- 1 2 3 4 College- 1 2 3 4

	School Name, City, State	Course Study/Major	Degree Received
High School			
College			
Other			

Certifications: List the certifications that you hold and their expiration dates. Please list additional ones on back if needed.

Certification	Organization	Expires
_____	_____	_____
_____	_____	_____
_____	_____	_____

Describe Work Experiences that you have had that are related to the position that you are applying for:

Describe any other special skills or qualifications that you have related to the position that you are applying for:

Employment History: *List your past two work experiences. Please submit a detailed resume of your work experience.*

May we contact the employers listed below? YES NO If not, indicate which one(s) you do not want contacted.

Company Name: _____ Employed From _____ To _____

Address: _____

Street _____ City _____ State _____ Zip _____

Name and Title of Immediate Supervisor: _____ Phone: _____

Your Title _____ Reason for Leaving: _____

Description of Responsibilities: _____

Company Name: _____ Employed From _____ To _____

Address: _____

Street _____ City _____ State _____ Zip _____

Name and Title of Immediate Supervisor: _____ Phone: _____

Your Title _____ Reason for Leaving: _____

Description of Responsibilities: _____

Volunteer Experience: *List the two most recent volunteer work experiences that you have participated in.*

Organization Name: _____ Volunteered From _____ To _____

Name of Supervisors: _____ Phone: _____

Description of Responsibilities: _____

Organization Name: _____ Volunteered From _____ To _____

Name of Supervisors: _____ Phone: _____

Description of Responsibilities: _____

Personal Reference: *List two individuals, not related to you, that can provide a character reference on you.*

Name: _____ Work Phone: _____ Home Phone: _____

Address: _____

Street _____ City _____ State _____ Zip _____

Relationship to Applicant: _____ How many years have they known you? _____

Name: _____ Work Phone: _____ Home Phone: _____

Address: _____

Street _____ City _____ State _____ Zip _____

Relationship to Applicant: _____ How many years have they known you? _____

Requirements for Employment: *All potential employees must meet the following minimum requirements.*

1. Must be 16 years of age or older at the time of employment.
2. Must complete a release for a background check.
3. Employment offers are conditional based on the results of number 2 above.
4. Successful completion of or certification in areas that are required by the position.
5. More specific requirements may be necessary for a position; these will be discussed at the interview.

Statement of Purpose:

I certify that the information that I have provided on this application and all attachments is true and complete to the best of my knowledge. I further acknowledge that if any information herein is determined to be untrue, misleading, or omitted, it will result in disqualification from employment or immediate dismissal, regardless of the time of discovery by the Williston Recreation & Parks Department. I hereby authorize the Williston Recreation & Parks Department to make a thorough investigation of my past employment and activities. I release from all liability the Williston Recreation & Parks Department, former employers, or any persons supplying such information.

Applicant Signature: _____

Date: _____

Summer Camp Supplement Application

Section 1:

QUESTIONS

Please answer the following questions on a separate sheet of paper.

1. What do you think will be the greatest challenge for you in this position?
2. What special skills or talents do you have from which camp will benefit?
3. What do you hope to gain from this work experience?

Section 2:

SKILLS INVENTORY SHEET

Staff are required to lead a number of different activities throughout the summer. Please fill out the checklist below indicating your level of experience for each of the activities. Place the appropriate number to the activities listed:

1. Topics in which you feel you are **qualified to teach, lead, and supervise.**
 2. Topics in which you feel you are **qualified to assist.**
 3. Topics in which you **have participated.**
- Leave Blank- Any topics in which you have **no experience.**

ARTS & CRAFTS:

_____ Jewelry Making	_____ Weaving/Spinning	_____ Painting/Murals
_____ Pottery/Clay	_____ Mask Making	_____ Puppet Making
_____ Drawing/Sketching	_____ Refrigerator Art	_____ Others _____

AQUATICS:

_____ Lifeguard Cert.	_____ Teach Swimming	_____ Kayaking	_____ Canoeing
_____ Water Games	_____ Snorkeling	_____ Others _____	

FINE ARTS:

_____ Dance/Yoga	_____ Drama/Skits	_____ Creative writing
_____ Song leading/writing	_____ Story telling	_____ Photography
_____ Music	_____ Musical instruments	_____ Others _____

NATURE STUDIES:

_____ Nature Crafts	_____ Plants/Ecology	_____ Animal/habitats
_____ Forestry /conservation	_____ Ponds/streams/lakes	_____ Insects
_____ Weather	_____ Astronomy	_____ Others _____

OUTDOOR LIVING SKILLS:

_____ Camp Craft	_____ Orienteering	_____ Hiking/backpacking
_____ Fishing	_____ Wilderness survival	_____ Backcountry first aid
_____ Leave No Trace	_____ Others _____	

SPORTS:

_____ Archery	_____ Baseball/softball	_____ Lacrosse
_____ Field hockey	_____ Tennis	_____ Street/floor hockey
_____ Basketball	_____ Soccer	_____ Gymnastics
_____ Football	_____ Golf	_____ Track & Field
_____ Martial Arts	_____ Ultimate Frisbee	_____ Others _____

MISCELLANEOUS:

_____ Sign Language	_____ Folk/local history	_____ Foreign Language
_____ New games	_____ Lyp sync	_____ Rocketry
_____ Science	_____ Parachute Games	_____ Community Service
_____ Rainy day programs	_____ Others _____	

Please describe any other areas that you feel you can teach or assistant with: