



## Parks Donation & Naming Request Form

Donor Name(s): \_\_\_\_\_

Organization/Business (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_ Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Type of Donation:            Cash            Land            Bench/Furnishing            Amenity/Structure  
   Artwork            Plants/Trees            Other: \_\_\_\_\_

Proposed Location:    Park: \_\_\_\_\_            Location in Park: \_\_\_\_\_

Description of Donation Request:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **Memorial Plaque Donation:**

#### **Pre-approved Text:**

- The Department must approve all text for Memorial Plaques.
- Suggested Text:                      In Honor of:            In Memory of:            In Celebration of:            Dedicated to:

Desired plaque inscription:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### **Pre-approved Plaque Sizes:**

- Benches- 2.5" x 6.5" – No larger than 2.5 inches wide by 6.5 inches long with a limit of four lines of text.
  - Drill holes must be located ¼ inch from each side edge.
- Approved Object- 10" x 10" – No larger than 10 inches wide by 10 inches long with a limit of 9 lines of text.

Mounting Option:            on an approved object or Bench            on the ground

### **Naming:**

The Proposed Name: \_\_\_\_\_

Reason for the Naming: \_\_\_\_\_

If proposing to name a park facility or amenity after an outstanding person, include documentation of that person's significance and good reputation in Williston's, VT State's, or Nation's history.

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### **Department Use Only:**

Current market value estimate of donation: \$ \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

Comments: